|  |
| --- |
| **Nutrition Assessment/Nutrition Monitoring and Evaluation (NA/ME) Submission Review Checklist for NA/ME term submission –** new NA/ME submissions (and revisions or retirements) are based on the most current level of scientific evidence.[ ]  Check box if Nutrition Assessment term only |
| **This is the form the NCPT Committee will use to evaluate your submission. Use it as your guide when preparing your submission.** |
| **Criteria** | **Extra comments – not for checklist** | **Yes** | **No** | **Comments / Suggestions** |
| Overall | Consistent with the definition of nutrition assessment/monitoring and evaluation |       | [ ]  | [ ]  |       |
| Diagnostic Concept | Distinct from existing concepts |       |  |  |       |
| Label | Clear |       | [ ]  | [ ]  |       |
| Stated at fundamental level |       | [ ]  | [ ]  |       |
| Supported by references |      Literature\* to support label | [ ]  | [ ]  |       |
| Definition | Provides a clear, precise description of the label without using the language of the label. |       | [ ]  | [ ]  |       |
| Differs from defining characteristics |       | [ ]  | [ ]  |       |
| Supported by references (Identify the references to support this definition) |      Literature\* must support the definition of the label.Literature published in the last 5 years, unless classic studies.  | [ ]  | [ ]  |       |
| Defining characteristics or indicators[minimum of two (2) required] | Identified and consistent with the definition |       | [ ]  | [ ]  |       |
| Each contains a single concept not multiple concepts |       | [ ]  | [ ]  |       |
| Focus is on patient, client, family, and/ or population |       | [ ]  | [ ]  |       |
| Does not coincide or overlap with other NA/ME terms |       | [ ]  | [ ]  |       |
| Addresses patient/ population needs which are part of the RDN scope of practice |       | [ ]  | [ ]  |       |
| Supported by references or EAL recommendations |      Literature\* supporting each defining characteristic should focus on literature published in the last 5 years, unless classic studies.  | [ ]  | [ ]  |       |
| Bibliography[minimum of two (2) required] | All articles referenced |       | [ ]  | [ ]  |       |
| Numbered and linked to components |       | [ ]  | [ ]  |       |
| Literature published or included in an evidence analysis published in the last 5 years unless a classic study |       | [ ]  | [ ]  |       |
| Reference does not include textbooks |       | [ ]  | [ ]  |       |
| AMA format |       | [ ]  | [ ]  |       |
| Nutrition Intervention(not needed if only Assessment term) | Provide a minimum of one (1) and up to three (3) case studies using eNCPT nutrition interventions that are relevant to resolve or mitigate the proposed NA/ME term |       | [ ]  | [ ]  |       |
| Nutrition Diagnosis | Provide a minimum of one (1) and up to three (3) case studies using relevant nutrition diagnoses from eNCPT derived from the proposed NA/ME term |       | [ ]  | [ ]  |       |

\*Literature should be research-based literature (and focus on literature published in the last 5 years), but if such literature does not exist, non-research-based literature may be referenced.

**COMPONENTS OF A NUTRITION ASSESSMENT/NUTRITION MONITORING and EVALUATION TERM**

**Intervention Label**
Provide the name for the NA/ME term that reflects, at a minimum, the term's focus and RDN judgment. It is a concise term or phrase that represents a pattern of related terms (chains). It may include modifiers. A literature review is required to demonstrate the existence of a substantive body of knowledge underlying the NA/ME term. The structure is simple, clear and adequately described from the beginning (fundamental level).

**Definition**
Provide a clear, precise description; delineates its meaning and helps differentiate it from other NA/ME terms. The definition is consistent with the label, without using the language of the label. The label and definition are distinct from other eNCPT NA/ME term definitions. The definition differs from the defining characteristics and label, and these components are not included in the definition. The label and definition are supported by literature references, and these are identified.

**Defining Characteristics or Indicators**
List observable data that cluster as manifestations of a problem-focused diagnosis or resolution of a nutrition diagnosis. Each characteristic or indicator should contain a single concept focused on the patient/client, family, and/ or population. The term should not coincide or overlap with other NA/ME terms. The term addresses the patient/ population need within the RDN scope of practice.

**Label, Definition, Defining Characteristics or Indicators and References**
References are cited for the definition, each defining characteristic and each related factor.

**Concept Analysis and Summary**

In addition to meeting the structural requirements for a nutrition NA/ME term, a narrative review of relevant literature, culminating in a written concept analysis, is required to demonstrate the existence of a substantive body of knowledge underlying the NA/ME term. The literature review/concept analysis along supports the label and definition, and includes discussion and support of the defining characteristics or indicators associated with the NA/ME term.