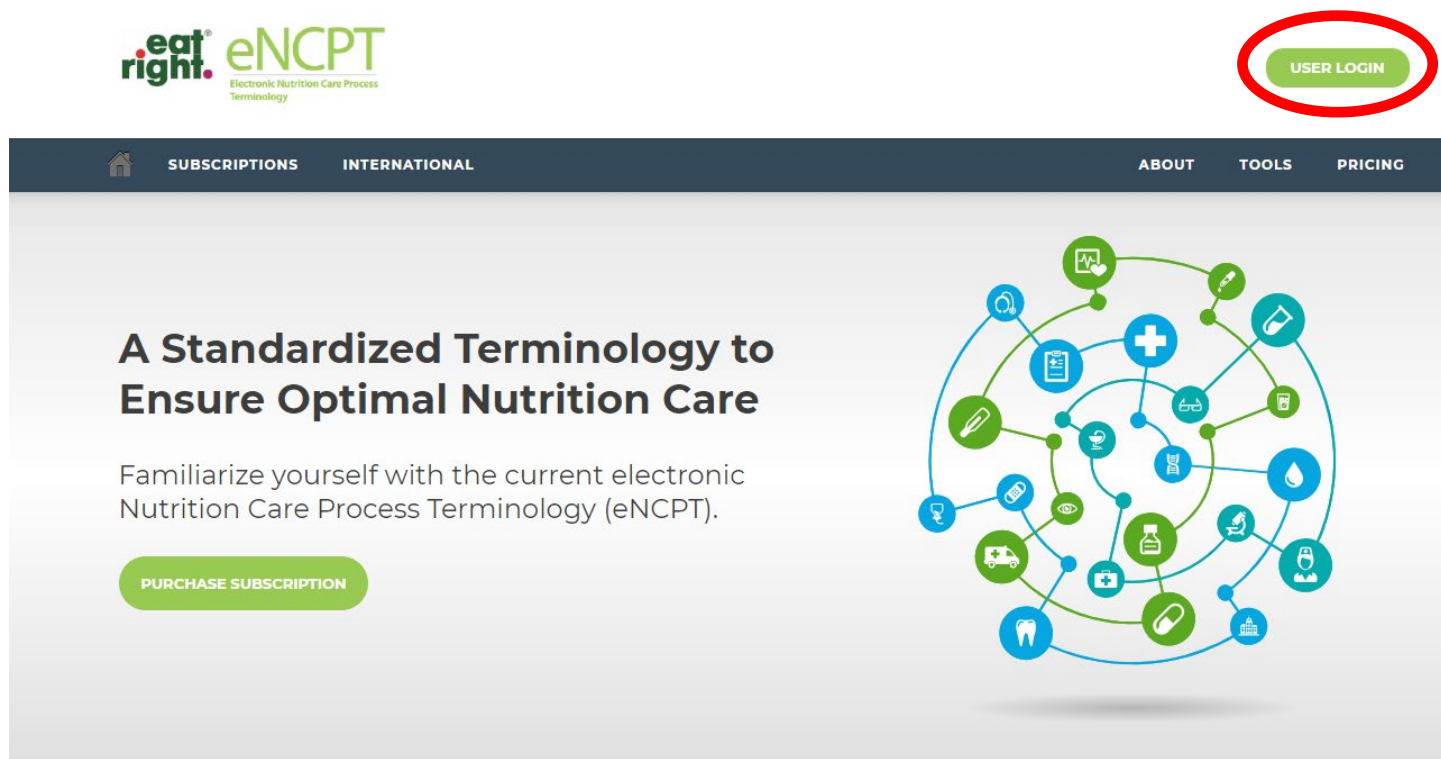


# Creating a Unique URL for Your Organization

**Note:** Before you start, you will need the IP ranges that you wish to add to the subscription.

1. Visit [www.ncpro.org](http://www.ncpro.org) and click on the “Login” button in the upper right corner.



2. Login with your Administrative Username and Password.

**Welcome Back!**

As a registered member of this portal simply enter your eatright.org credentials below and click "Sign In"

## Sign In

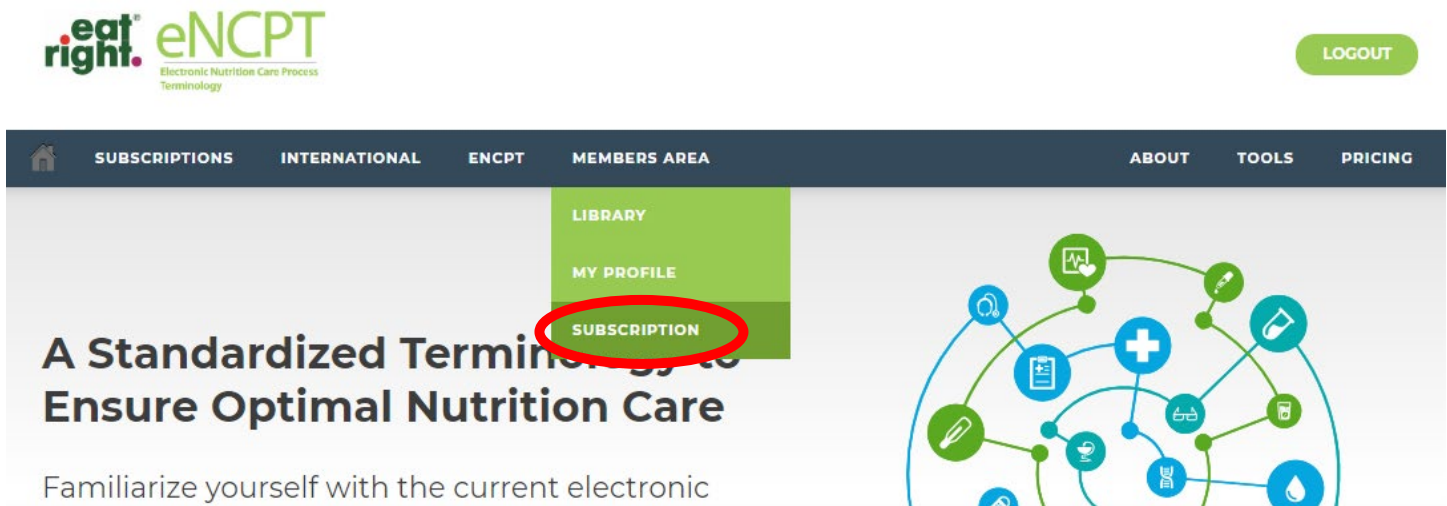
Username

Password

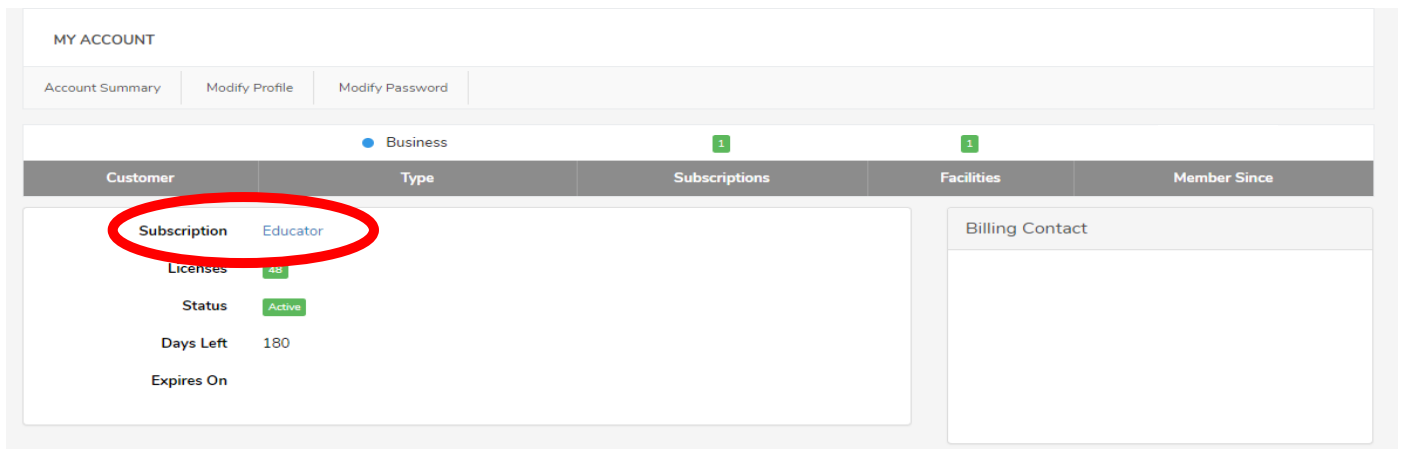
☐ Remember me on this computer until I log out.

[SIGN IN](#) [RESET PASSWORD](#)

3. Hover your mouse over “Members Area” and click “Subscription.”



4. Your “My Account” page will come up. Click your Subscription category (either “Organization” or “Educator”).



## 5. Click on “Manage SSO” or “View Custom URL” under “Subscription SSO.”

Account Summary

Subscription Details

Organization

Active

55

16

Customer	Subscription	Status	Users	Expires On	Business Licenses																																																
<div>+ Add Filter</div> <div>Page 1 of 1Records per page: 100Displaying 1 to 5 of 5 items.</div> <div>Drag a column here to group by that column</div> <table><thead><tr><th>ID</th><th>Licenses</th><th>Price</th><th>Order Total</th><th>Total Paid</th><th>Status</th><th>Order Date</th><th>NF Order</th></tr></thead><tbody><tr><td>1</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>2</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>3</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>4</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>5</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>						ID	Licenses	Price	Order Total	Total Paid	Status	Order Date	NF Order	1								2								3								4								5							
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Account Standing

Get a Quote

Days Left

Subscriber Since

Renew Reminders

Setup for 90 days before expiration.

Next Notice  
Aug 02, 2019

Last Reminder Sent On

Subscription SSO

Manage SSO

View Custom URL

View SSO Logins