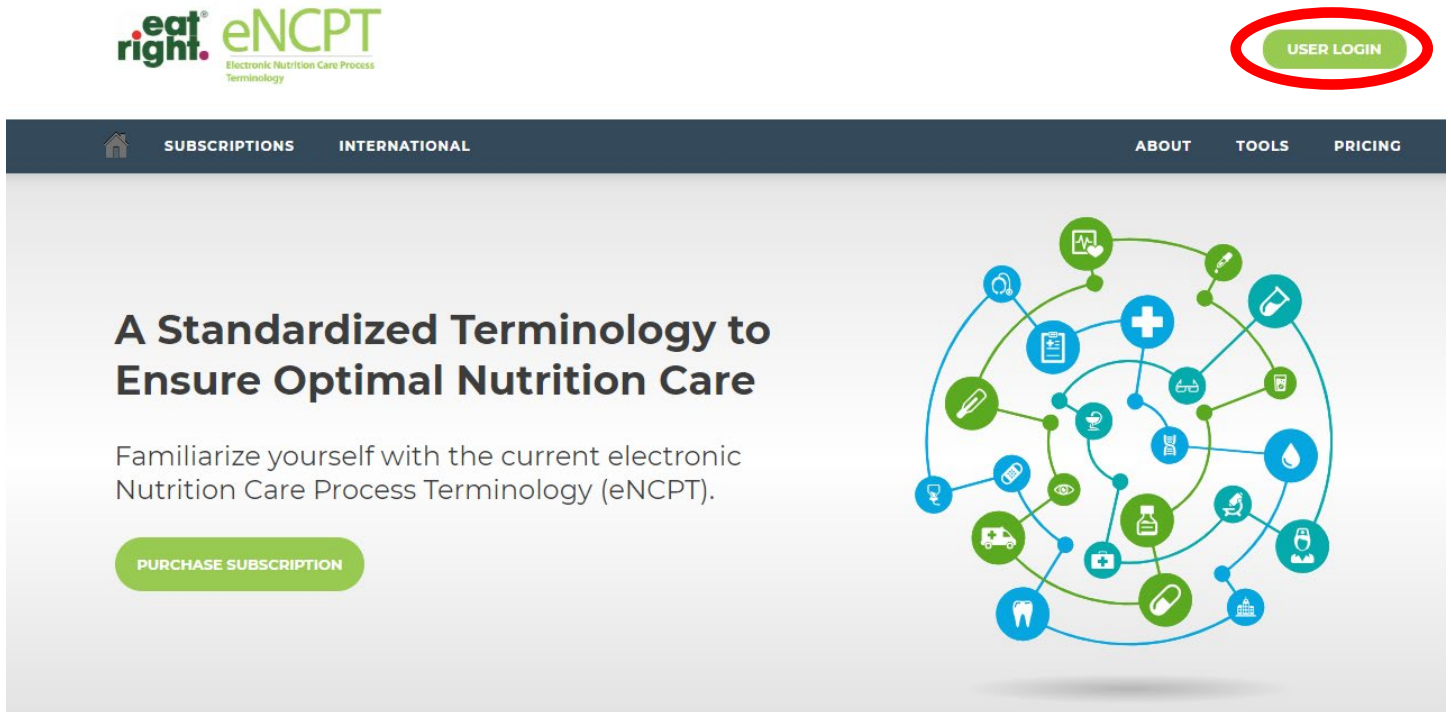


# How to Generate Price Quotes

1. Visit [www.ncpro.org](http://www.ncpro.org) and click on the “Login” button in the upper right corner.



2. Login with your Administrative Username and Password.

The screenshot shows the login page of the eatright.eNCPT website. The logo is in the top left, and a green "USER LOGIN" button is in the top right. A dark navigation bar contains links for "SUBSCRIPTIONS", "INTERNATIONAL", "ABOUT", "TOOLS", and "PRICING". The main content area has a "Welcome Back!" message and a prompt to enter credentials. Below this is a "Sign In" heading, followed by input fields for "Username" and "Password". A checkbox for "Remember me on this computer until I log out." is below the password field. At the bottom right are green buttons for "SIGN IN" and "RESET PASSWORD".

**Welcome Back!**

As a registered member of this portal simply enter your eatright.org credentials below and click "Sign In"

## Sign In

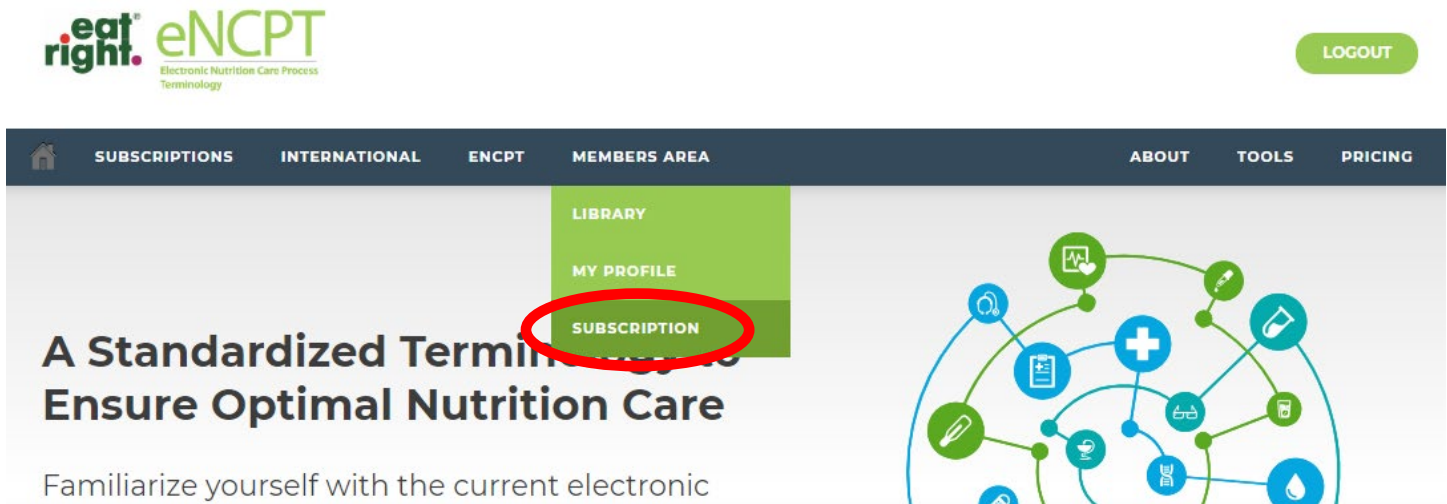
Username

Password

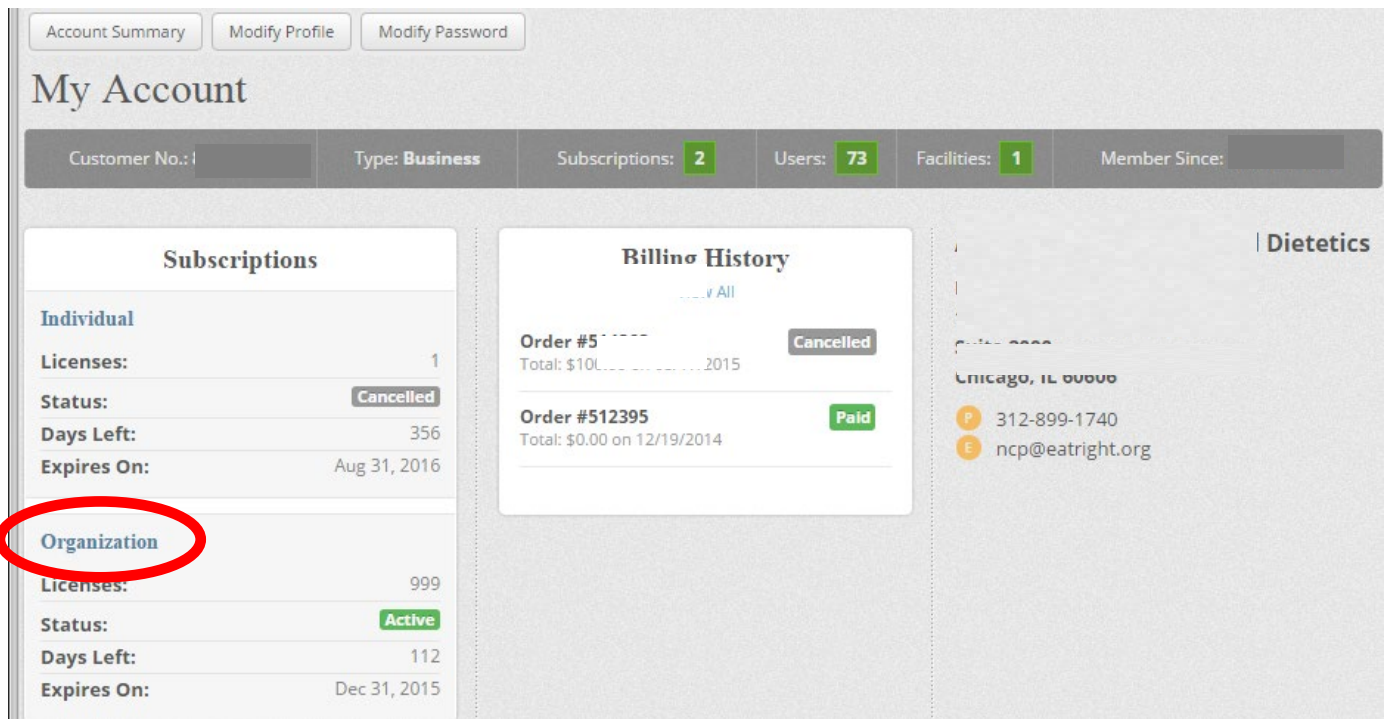
☐ Remember me on this computer until I log out.

[SIGN IN](#) [RESET PASSWORD](#)

3. Hover your mouse over “Members Area” and click “Subscription.”



4. From the My Account page, click on your subscription plan title, either (1) Organization, (2) Individual, (3) Educator, or (4) Developer.



## 5. Click “Get a Quote.”

Account Summary Subscription Details

### Academy of Nutrition and Dietetics

Customer No. Subscription Plan: **Organization** Status: **Active** Expires On: **Dec 31, 2015** Business Licenses: **999**

#### Billing History - 1 Item

+ Add Filter

Page 1 of 1 Records per page: 100 Displaying 1 to 1 of 1 items.

ID	Licenses	Price	Order Total	Total Paid	Status	Order Date	NF Order
----	----------	-------	-------------	------------	--------	------------	----------

#### Account Standing

**Get a Quote**

**Days Left:** 112 days  
**Subscriber Since:** Dec 19, 2014

**Renew Reminders**  
Setup for 90 days before expiration  
**Next Notice:** Oct 02, 2015

6. Enter the appropriate number of licenses, click “Update Quantity,” and click “Generate Quote.” Price quotes are good for 30 days. The quote can be emailed or printed and sent along with payment (check or credit/debit card) to Academy Headquarters for processing:

**Academy of Nutrition & Dietetics**  
**ATTN: NCP Team**  
**120 South Riverside Plaza**  
**Suite 2190**  
**Chicago, IL 60606**

Customer No. Type: **Business** Subscriptions: **2** Users: **73** Facilities: **1** Academy Member? **No** Student? **No**

If account billing information has changed, please update your profile in the [eatright.org](http://eatright.org) website by using your Academy login.

#### Order Bill To

Organization	Academy of Nutrition and Dietetics
Name	
Address	
Phone	
E-mail	ncp@eatright.org

#### Order Summary

**Subscription Plan**  
Organization

**License Price:** \$190.00 Yearly

**Number of Licences:** **Update Quantity**

**Subtotal:** \$1,900.00

**Order Total: \$1,900.00**

**Generate Quote**